



Maryland Department of Human Resources  
Office of Licensing and Monitoring  
311 W. Saratoga Street  
Baltimore, Maryland 21201  
Office: 410.767.7871 Fax: 410.333.8408

## CHILD PLACEMENT AGENCY REPORT

**Provider Organization:** Northwestern Human Services Maryland, Inc.

**Licensing Agency:** DHR

**Contracting Agency(s):** DHR

**Name of Chief Administrator:** Cynthia Fincham

**Email:** [cfincham@nhsonline.org](mailto:cfincham@nhsonline.org)

**License Type:** Treatment Foster Care

**Type of Inspection:** Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
15245 Shady Grove Road, Suite C 125 Rockville, MD 20850	unlimited	5	1	#00367 8/25/2017	11/28/2016

### Inspection Summary

**Number of Records Reviewed:** Youth 3 Staff 0 Foster Parent 0 Adoptive Parent N/A

**Number of Interviews:** Youth 0 Staff 0 Foster Parent 0

**CPA Office Inspection:** Approved

**Number of ILP Apartments Inspected:** N/A

**Number of Foster Homes Inspected:** 0

**COMAR Violation:** Yes X No     

**If Yes, list Cited Violation(s) below:**

Violation(s)	Findings
07.02.21.07	One out of three child case records did not have documentation of the referral information
07.02.21.07 A(2)	One out of three child case records did not have documentation of a psychiatric/ psychological evaluation
07.05.02.18 D(4)	One out of three child case records did not have a copy of the court order

**Corrective Action Plan:** Yes      No X

**If yes, date of CAP:**

**Complaint Outcome:** N/A

**Current Status of License:** Continued

### Licensing

**Coordinator:** Roxanne M.Epps

**Date:** 12/5/2016

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**Program Manager:** Richard Berger

**Date:** 12/5/2016

**Email:** [richard.berger@maryland.gov](mailto:richard.berger@maryland.gov)